

# **INCIDENT MANAGEMENT COMMITTEE**

## **For San Mateo County**

May 9, 2007  
12:00 – 2:00pm

San Carlos Library  
610 Elm St  
Conference Room B (2<sup>nd</sup> Floor)  
San Carlos, CA 94070

***LUNCH WILL BE PROVIDED***

### **AGENDA**

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|-------------|--|--------|
| <b>I.</b>   | <b>Introductions</b>   |        |
| <b>II.</b>  | <b>Status Update of Draft Alternative Route Plan</b>   | 10 min |
| <b>III.</b> | <b>Emergency Response Checklist</b><br><i>(Discuss current emergency response procedures and protocols based on varying incident severity and identify/understand protocols that already exist. Review procedures defined in the Alternative Route Plan)</i> | 30 min |
| <b>IV.</b>  | <b>Scene Management Guidelines</b><br><i>(Discuss and document responsibilities for managing incidents. Who calls whom? Who is stationed where?)</i>   | 20 min |
| <b>V.</b>   | <b>Integration of Alternative Route Plan</b><br><i>(Discuss how the Alternative Route Plan will be integrated into the current procedures and protocols)</i>   | 30 min |
| <b>VI.</b>  | <b>Public Information Procedures</b><br><i>(Discuss and document when public information is disseminated. What's the process? When is media contacted?)</i>  | 15 min |
| <b>VII.</b> | <b>EOC Locations</b><br><i>(Identify where EOCs are located)</i>   | 10 min |